

**ZIONSVILLE SAFETY BOARD  
MEETING MEMORANDA**

**For  
November 18, 2019**  
Zionsville Town Hall  
1100 W. Oak Street

**1. OPENING**

- A. Call meeting to order –President Traylor called the meeting to order at 8:00 a.m.  
Board members present: Bryan Traylor and Jason Plunkett  
Members absent: Susana Suarez

**2. MEETING ITEMS**

- A. Approval of minutes from the October 21, 2019 meeting: President Traylor motioned to approve the October 21, 2019 minutes. Vice President Plunkett seconded, all were in favor and motion was passed.
- B. Police and Fire Department Reports: None
- C. Old Business:
- a. Cross-walk Request for 975 E & Oak Ridge Dr: Chief VanGorder noted that Street Superintendent Lance Lantz is still compiling data and reports. President Traylor motioned to continue this item to the December Safety Board Meeting. Vice President Plunkett seconded, all were in favor and motion was passed.
  - b. Variance Request – 267 Industrial Park: Fire Marshal Josh Frost and Becknell Legal Representative, Matt Price discussed that if the property to the west ends up completing the loop within the 5-year period, because they are required to extend the water main, then Bicknell would get their refund back. An agreement will be created, reviewed by legal counsel and both parties, and then forwarded to the Zionsville Town Council for review and approval. Vice President Plunkett motioned to accept this preliminary agreement agreed upon on November 18<sup>th</sup> at the Zionsville Safety Board Meeting per conversation held. President Traylor seconded, all were in favor and motion was passed.
- D. New Business:
- a. Variance Request – Holiday Farms: Fire Marshal Josh Frost reviewed the variance submittal for Holiday Farms and noted that ZFD does not oppose the variance request as submitted. President Traylor motioned to approve the Holiday Farms variance request. Vice President Plunkett seconded, all were in favor and motion was passed.
  - b. ZVFD Service Agreement: Chief VanGorder reviewed the 2-year renewal for the ZVFD Service Agreement. President Traylor motioned to approve the ZVFD Service Agreement. Vice President Plunkett seconded, all were in favor and motion was passed.
  - c. PTVFD Service Agreement: Chief VanGorder reviewed the annual renewal for the PTVFD Service Agreement. President Traylor motioned to approve the PTVFD Service Agreement. Vice President Plunkett seconded, all were in favor and motion was passed.

**3. ADJOURN at 8:15 a.m.**

Respectfully submitted,

Chief James C. VanGorder, Secretary

